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Pursuant to article 8 paragraph 2 of the Law on Metrology (Official Gazette of Montenegro 79/08), the Ministry of Economy hereby issues the

## **RULEBOOK ON TECHNICAL AND METROLOGICAL CONDITIONS AND THE PROCEDURE OF AUTHORIZATION OF PERSONS FOR PREPARATION OF TAXIMETERS FOR VERIFICATION**

**(Official Gazette of Montenegro 74/09 of 13 November 2009, 09/13 of 12 February 2013)**

### **I. BASIC PROVISIONS**

#### **Article 1**

This rulebook prescribes technical and metrological conditions, necessary expert staff, and the procedure of authorization of a company, i.e. other legal person to perform the activity of preparing taximeters for verification.

#### **Article 2**

Preparation of taximeters for verification includes visual examination of the taximeter, taximeter reparation, taximeter testing for verification preparation, i.e. checking of the metrological characteristics of the taximeter.

A written report shall be made on performed activities referred to in paragraph 1 of this article.

#### **Article 3**

An authorized company, i.e. other legal person authorized to perform the activity of preparing taximeters for verification can remove the national hallmark from the meter, during the reparation. After the reparation, verification of the taximeter shall be performed.

#### **Article 4**

Verification of the taximeter shall be performed at the workplace of the authorized person referred to in the article 3 of this rulebook, i.e. in the space prescribed for examination of metrological requirements of the taximeter installed in the vehicle.

### **II. TECHNICAL AND METROLOGICAL CONDITIONS AND NECESSARY EXPERT STAFF**

#### **Article 5**

The company, i.e. other legal person may get authorization to perform the activity of preparing taximeters for verification, if it owns:

- 1) Taximeter testing equipment;
- 2) Premises for receipt, reparation, and testing of taximeters;
- 3) Required expert staff.

#### **Article 6**

Taximeter testing equipment consists of:

- 1) Testing device for checking the distance traveled and for checking the vehicle transmission verification;
- 2) Timing device for checking the time - timer;
- 3) Device for testing and setting the parameters of program elements and program support used to operate the taximeter;
- 4) Device to test and adjusting the tire pressure;
- 5) Sealing and hallmarking equipment;
- 6) Tools and other testing devices, according to the instructions by the taximeter manufacturer.

#### **Article 7**

Permissible errors of the testing device referred to in the article 6 item 1 of this rulebook must be at least three (3) times less than the permissible measurement error of the distance traveled of the taximeter.

Permissible errors of the testing device referred to in the article 6 item 2 of this rulebook must be at least ten (10) times less than the permissible measurement error of the time interval of the taximeter.

#### **Article 8**

Equipment referred to in article 6 items 1, 2 and 4 of this rulebook, must have a valid hallmark and certificate on verification, i.e. calibration certificate.

#### **Article 9**

Premises for taximeter testing must be separated from the premises for receipt and reparation of taximeters.

#### **Article 10**

Premises for taximeter testing must:

- 1) Be clean, dry and spacious enough to accommodate the necessary equipment and for undisturbed taximeter testing;
- 2) Be protected from direct sunlight;
- 3) Have adequate shelves to accommodate taximeters which are being tested;
- 4) Have shelves to accommodate taximeters which were verified;
- 5) Have day light and adequate electric lighting;
- 6) Have adequate grounding system;
- 7) Have the possibility of maintaining workspace air temperature conditions within the limits of  $22\text{ }^{\circ}\text{C} \pm 5\text{ }^{\circ}\text{C}$ ;
- 8) Have entrance door built in a way that it enables controlled entrance to the premises.

Only equipment used for testing can be accommodated in the premises for taximeter testing.

The premises for taximeter testing must be protected from quake and vibration sources, which could affect the measuring accuracy.

#### **Article 11**

The control thermometer for measuring workspace air temperature must be installed on the wall of the premises for taximeter testing, in a way that it is 15 to 20 cm away from the wall, and 1.50 to 1.70 m high from the floor of the room.

#### **Article 12**

Heating sources of the taximeter testing room must be at least 1.50 m away from the equipment, i.e. from the place where the taximeter testing takes place, and they must provide equal heating of the testing room.

#### **Article 13**

The person authorized to perform the activity of preparing taximeters for verification must have at least two (2) permanent employees, with at least high school qualification of technical education, and at least three (3) years of work experience in testing, manufacturing, or servicing of taximeters.

### **III. AUTHORIZATION PROCEDURE**

#### **Article 14**

Authorization of a company, i.e. other legal person to perform the activity of preparing taximeters for verification, is done upon application.

Authorization application referred to in paragraph 1 of this article contains:

- 1) Applicant information (name, registered office, contact, TIN, principal business code, etc.).

The application referred to in the paragraph 1 of this article shall be supported with:

- 1) Technical documentation for the equipment;
- 2) Evidence of fulfillment of conditions which refer to the workplace;
- 3) Evidence on employed expert staff pursuant to conditions referred to in the article 13 of this rulebook.

#### **Article 15**

The report referred to in the article 2 paragraph 2 of this rulebook contains the following information:

- 1) On the applicant (name, surname, and ID number or passport number);
- 2) On site and date of taximeter testing;
- 3) On taximeter (type, model and serial number);
- 4) Metrological and other technical information for verification;
- 5) Taximeter testing results;
- 6) On removed hallmarks;
- 7) On the person who performed the taximeter testing (name, surname, and signature).

The person authorized to perform the activities of preparing taximeters for verification submits testing reports to the Bureau of Metrology every three months and takes part in comparative tests, organized by the Bureau.

The authorized person referred to in the paragraph 2 of this article keeps testing reports of the taximeters in printed or electronic form, for at least three (3) years from the date of termination of the certificate period.

#### **IV. FINAL PROVISION**

##### **Article 16**

This Rulebook shall enter into force on the eighth day following that of its publication in the Official Gazette of Montenegro.

No 0704-629/4

Podgorica, 4 November 2009

Ministry of Economy

Minister,

Branko Vujović, m.p.